

|                      |  |  |  |  |            |  |   |
|----------------------|--|--|--|--|------------|--|---|
| WEEK 1               | MONDAY 25<br><b>GRAPHIC DESIGN</b> Part Time<br>REGISTRATION<br>1: VISUAL CONCEPTS<br>COLOUR CONCEPTS  | TUESDAY 26<br><b>PHOTOGRAPHY</b> Part Time<br>2. Fundamentals of photography<br>Basic photo science, light, and exposure - the Golden Formula.<br>Self study: Research samples and applications of pinhole photography.  | WEDNESDAY 27   | THURSDAY 28<br><b>GRAPHIC DESIGN</b> Part Time<br>2: CorelDraw (CDR) desktop<br>- Launch CDR application<br>- Layout of CDR work space<br>- Customise workspace<br>- Most common tools & toolbars<br>- Create a vector image in CDR.<br>Assignment: Word Play. | FRIDAY 29  | FEB SAT 6<br><b>PHOTOGRAPHY</b> Part Time<br>Set up and take pinhole photo, develop film and make contact print in darkroom.             | FEB SUN 6<br><b>VSS CREATIVE WEEKEND</b>  |
|                      | ↔  |  |  |  |            |  |   |
| <b>FEBRUARY 2016</b> |  |  |  |  |            |  |   |
| WEEK 2               | FEB MON 1<br><b>GRAPHIC DESIGN</b> Part Time<br>3: The Design Brief<br>- The client brief<br>- The creative brief<br>- The deadline<br>- Interpretation of brief<br>- Deliverables required<br>- Time frames and schedules<br>- Developing the concept | FEB TUE 2<br><b>PHOTOGRAPHY</b> Part Time<br>3. The digital camera<br>Key DSLR camera features. Buttons and settings. Exposure - speed vs aperture. Self study: Research Range-finder cameras versus SLR cameras.  | FEB WED 3  | FEB THU 4<br><b>GRAPHIC DESIGN</b> Part Time<br>4: Fonts<br>Customise your Desktop<br>- Install Fonts<br>- Font types and uses.<br>Assignment: Design a calligraphy font and write name with this font (ink on paper)  | FEB FRI 5  | FEB SAT 6<br><b>PHOTOGRAPHY</b> Part Time  | FEB SUN 6<br><b>VSS CREATIVE WEEKEND</b>  |
|                      | <b>VISUAL SKILLS SCHOOL BOTSHABELO WEEKEND</b><br>Available light photography on location. Control exposure using grey card. (Initiation ceremony)   |  |  |  |            |  |   |
| WEEK 3               | FEB MON 8<br><b>GRAPHIC DESIGN</b> Part Time<br>5: Vector vs Bitmap<br>- Understand file extensions<br>- Scanners and scan<br>- Photopaint desktop<br>Assignment: Scan and trace basic font line duplicate weld and create symmetrical font alphabet.  | FEB TUE 9<br><b>PHOTOGRAPHY</b> Part Time<br>4. Lens technology & technique<br>All about lenses: Lens characteristics and selection. Depth of field. Self study: Watch "National Geography- The Photographers" discuss a photographer/genre in a written assignment. | FEB WED 10   | FEB THU 11<br><b>GRAPHIC DESIGN</b> Part Time<br>6: Advanced tracing<br>- Using contours<br>- Various fill procedures<br>- Line and outline<br>- Combine<br>- Control Layers<br>Assignment: Trace intricate bitmap design.                                     | FEB FRI 12 | FEB SAT 13<br><b>PHOTOGRAPHY</b> Part Time<br>Introduction to Adobe Photoshop Lightroom<br>Workflow<br>File formats<br>Editing<br>Export | FEB SUN 14<br><b>VSS CREATIVE WEEKEND</b> |
|                      | ↔  |  |  |  |            |  |   |
| WEEK 4               | FEB MON 15<br><b>GRAPHIC DESIGN</b> Part Time<br>7: Photo Paint<br>- Editing scans<br>- Creating objects with masks<br>- Editing new objects<br>- Transfer images (cross platform)   | FEB TUE 16<br><b>PHOTOGRAPHY</b> Part Time<br>5. Electronic flash<br>On-Camera Flashes and Studio flashes, applications and science. Self study: Compare flash and available light photography; advantages and disadvantages.  | FEB WED 17   | FEB THU 18<br><b>GRAPHIC DESIGN</b> Part Time<br>8: Photo Paint<br>Multi imaging<br>Working with; layers<br>feather<br>filters<br>opacity  | FEB FRI 19 | FEB SAT 20<br><b>PHOTOGRAPHY</b> Part Time<br>Studio Portrait Photography<br>the 5 basic light positions                                 | FEB SUN 21<br><b>VSS CREATIVE WEEKEND</b> |
|                      | ↔  |  |  |  |            |  |   |
| WEEK 5               | FEB MON 22<br><b>GRAPHIC DESIGN</b> Part Time<br>9: Printing & Printing Processes<br>- Printing Processes; Digital versus litho printing<br>bleed sizes<br>folding<br>Die cutting<br>embossing<br>foiling  | FEB TUE 23<br><b>PHOTOGRAPHY</b> Part Time<br>6. Table Top Photography<br>High speed flash photography. Strobes and freezing image<br>Front (1st) curtain sync<br>Rear (2nd) curtain sync  | FEB WED 24   | FEB THU 25<br><b>GRAPHIC DESIGN</b> Part Time<br>10: CD cover design<br>Create double CD artwork cover<br>booklet<br>tray inlay<br>cliche<br>using industry standard specks, indicating folds and trims.   | FEB FRI 26 | FEB SAT 27<br><b>PHOTOGRAPHY</b> Part Time<br>Studio Table Top Photography<br>Black line<br>White line<br>Food photography               | FEB SUN 28<br><b>VSS CREATIVE WEEKEND</b> |
|                      | ↔  |  |  |  |            |  |   |
| WEEK 6               | FEB MON 29<br><b>GRAPHIC DESIGN</b> Part Time<br>11: Corporate Image<br>- Corporate stationary; Letterhead, follow-up, business card, comp slip, etc.).  | <b>MARCH 2016</b>  |  | MAR THU 3<br><b>GRAPHIC DESIGN</b> Part Time<br>12. Copywriting: Writing text for advertisements, brochures, etc. Plagiarism and The Copyright Act of SA; Legal implications   | MAR FRI 3  | MAR SAT 5<br><b>PHOTOGRAPHY</b> Part Time  | MAR SUN 6<br><b>VSS CREATIVE WEEKEND</b>  |
|                      | <b>VISUAL SKILLS SCHOOL PILANESBERG WEEKEND</b><br>Nature and Wildlife photography on location   |  |  |  |            |  |   |
| WEEK 7               | MAR MON 7<br><b>GRAPHIC DESIGN</b> Part Time<br>13: Design magazine cover<br>Do sketch for photographer; Plan for head-space<br>Feature article<br>Teaser copy<br>Bar code   | MAR TUE 8<br><b>PHOTOGRAPHY</b> Part Time<br>8. Photo journalism (PJ)<br>PJ in theory; nature of PJ, history of PJ, ethics of PJ.<br>PJ in practice; equipment and techniques.   | MAR WED 9  | MAR THU 10<br><b>GRAPHIC DESIGN</b> Part Time<br>14. Studio Photography<br>Brief from Graphic designer to shoot magazine cover photo.<br>Set props up and manage shoot.  | MAR FRI 11 | MAR SAT 12<br><b>PHOTOGRAPHY</b> Part Time<br>Real world photo journalism at shanty town and shebeens in rural area.                     | MAR SUN 13<br><b>VSS CREATIVE WEEKEND</b> |
|                      | ↔  |  |  |  |            |  |   |
| WEEK 8               | MAR MON 14<br><b>GRAPHIC DESIGN</b> Part Time<br>15: Digital printing<br>Pre-press magazine advertisement for litho printing; reg marks<br>crop marks<br>File and size to printers spec.<br>Set up a print ready PDF file                              | MAR TUE 15<br><b>PHOTOGRAPHY</b> Part Time<br>9. Multi Model Photography<br>Logistics and planning of a multi model shoot  | MAR WED 16   | MAR THU 17<br><b>GRAPHIC DESIGN</b> Part Time<br>16: Brochure A4 folded to IDL<br>- different folding methods<br>- text wrapping and linking   | MAR FRI 18 | MAR SAT 19<br><b>PHOTOGRAPHY</b> Part Time<br>New Town<br>Multi model shoot.   | MAR SUN 20<br><b>VSS CREATIVE WEEKEND</b> |
|                      | ↔  |  |  |  |            |  |   |
| WEEK 9               | MAR MON 21<br><b>GRAPHIC DESIGN</b> Part Time<br>17: PHOTO RESTORATION<br>Retouch<br>Clone<br>create<br>files and colour   | MAR TUE 22<br><b>PHOTOGRAPHY</b> Part Time<br>10. Art influence on photography<br>creative filters<br>What to hand in;<br>- POE's - Portfolios   | MAR WED 23<br><b>GRAPHIC DESIGN</b> Part Time<br>18: Revision<br>ASSIGNMENTS<br>Brief on all assignment<br>What to hand in;<br>- POE's<br>- Portfolios | MAR THU 24   | MAR FRI 25 | MAR SAT 26<br><b>PHOTOGRAPHY</b> Part Time<br>Final Studio Shoot.<br>Re-shoot work during course which is not up to standard.            | MAR SUN 27<br><b>VSS CREATIVE WEEKEND</b> |
|                      | ↔  |  |  |  |            |  |   |

**WEEK 10** 28 MARCH - 7 APRIL  
 Prepare portfolios. Mount work for presentation and exhibition- arrange tines with VSS finishing (mounting) facility for guidance

**APRIL 2016**

|                  |  |  |                   |  |
|------------------|--|--|-------------------|--|
| VSS PHOTO SCHOOL | <b>HAND IN INTENSIVE PHOTO COURSE POE's</b>      |  | VSS PHOTO SCHOOL  |  |
| VSS ART SCHOOL   | <b>HAND IN GRAPHIC DESIGN PROJECTS AND EXAMS</b> |  | <b>EXHIBITION</b> |  |
| VSS ART SCHOOL   | <b>HAND IN GRAPHIC DESIGN PROJECTS AND EXAMS</b> |  | <b>EXHIBITION</b> |  |

**APRIL 2016**

|        |   |   |  |   |                         |   |  |
|--------|---|---|--|---|-------------------------|---|--|
| WEEK 1 | APR MON 11<br><b>GRAPHIC DESIGN</b> Part Time<br>REGISTRATION<br>1: VISUAL CONCEPTS<br>COLOUR CONCEPTS  | APR TUE 12<br><b>PHOTOGRAPHY</b> Part Time<br>2. Fundamentals of photography<br>Basic photo science, light, and exposure - the Golden Formula.<br>Self study: Research samples and applications of pinhole photography.   | APR WED 13   | APR THU 14<br><b>GRAPHIC DESIGN</b> Part Time<br>2: CorelDraw (CDR) desktop<br>- Launch CDR application<br>- Layout of CDR work space<br>- Customise workspace<br>- Most common tools & toolbars<br>- Create a vector image in CDR.<br>Assignment: Word Play. | APR FRI 15              | APR SAT 16<br><b>PHOTOGRAPHY</b> Part Time<br>Set up and take pinhole photo, develop film and make contact print in darkroom.   | APR SUN 17<br><b>VSS CREATIVE WEEKEND</b>              |
|        | APR MON 18<br><b>GRAPHIC DESIGN</b> Part Time<br>3: The Design Brief<br>- The client brief<br>- The creative brief<br>- The deadline<br>- Interpretation of brief<br>- Deliverables required<br>- Time frames and schedules<br>- Developing the concept | APR TUE 19<br><b>PHOTOGRAPHY</b> Part Time<br>3. The digital camera<br>Key DSLR camera features. Buttons and settings. Exposure - speed vs aperture. Self study: Research Range-finder cameras versus SLR cameras.  | APR WED 20   | APR THU 21<br><b>GRAPHIC DESIGN</b> Part Time<br>4: Fonts<br>Customise your Desktop<br>- Install Fonts<br>- Font types and uses.<br>Assignment: Design a calligraphy font and write name with this font (ink on paper)  | APR FRI 22              | APR SAT 23 - APR SUN 24<br><b>VISUAL SKILLS SCHOOL BOTSHABELO WEEKEND</b><br>Available light photography on location. Control exposure using grey card. (Initiation ceremony) |  |
| WEEK 2 | APR MON 25<br><b>GRAPHIC DESIGN</b> Part Time<br>5: Vector vs Bitmap<br>- Understand file extensions<br>- Scanners and scan<br>- Photopaint desktop<br>Assignment: Scan and trace basic font line duplicate weld and create symmetrical font alphabet.  | APR TUE 26<br><b>PHOTOGRAPHY</b> Part Time<br>4. Lens technology & technique<br>All about lenses: Lens characteristics and selection. Depth of field. Self study: Watch "National Geography- The Photographers" discuss a photographer/genre in a written assignment. | APR WED 27   | APR THU 28<br><b>GRAPHIC DESIGN</b> Part Time<br>6: Advanced tracing<br>- Using contours<br>- Various fill procedures<br>- Line and outline<br>- Combine<br>- Control Layers<br>Assignment: Trace intricate bitmap design.                                    | APR FRI 29              | APR SAT 30<br><b>PHOTOGRAPHY</b> Part Time<br>Introduction to Adobe Photoshop Lightroom<br>Workflow<br>File formats<br>Editing<br>Export                                      | APR SUN 17 - MAY SUN 1<br><b>VSS CREATIVE WEEKEND</b>  |
|        | APR MON 18 - MAY MON 2<br><b>GRAPHIC DESIGN</b> Part Time<br>7: Photo Paint<br>- Editing scans<br>- Creating objects with masks<br>- Editing new objects<br>- Transfer images (cross platform)  | APR TUE 19 - MAY TUE 3<br><b>PHOTOGRAPHY</b> Part Time<br>5. Electronic flash<br>On-Camera Flashes and Studio flashes, applications and science. Self study: Compare flash and available light photography; advantages and disadvantages.                             | APR WED 20 - MAY WED 4   | APR THU 21 - MAY THU 5<br><b>GRAPHIC DESIGN</b> Part Time<br>8: Photo Paint<br>Multi imaging<br>Working with; layers<br>feather<br>filters<br>opacity   | APR FRI 22 - MAY FRI 6  | APR SAT 23 - MAY SAT 7<br><b>PHOTOGRAPHY</b> Part Time<br>Studio Portrait Photography<br>the 5 basic light positions  | APR SUN 24 - MAY SUN 8<br><b>VSS CREATIVE WEEKEND</b>  |
| WEEK 3 | APR MON 25 - MAY MON 9<br><b>GRAPHIC DESIGN</b> Part Time<br>9: Printing & Printing Processes<br>- Printing Processes;<br>Digital versus litho printing<br>bleed sizes<br>folding<br>Die cutting<br>embossing<br>foiling                                | APR TUE 26 - MAY TUE 10<br><b>PHOTOGRAPHY</b> Part Time<br>6. Table Top Photography<br>High speed flash photography. Strobes and freezing image<br>Front (1st) curtain sync<br>Rear (2nd) curtain sync  | APR WED 27 - MAY WED 11  | APR THU 28 - MAY THU 12<br><b>GRAPHIC DESIGN</b> Part Time<br>10: CD cover design<br>Create double CD artwork<br>cover<br>booklet<br>tray inlay<br>cliche<br>using industry standard specks, indicating folds and trims.                                      | APR FRI 29 - MAY FRI 13 | APR SAT 30 - MAY SAT 14<br><b>PHOTOGRAPHY</b> Part Time<br>Studio Table Top Photography<br>Black line<br>White line<br>Food photography                                       | APR SUN 1 - MAY SUN 15<br><b>VSS CREATIVE WEEKEND</b>  |
|        | APR MON 18 - MAY MON 16<br><b>GRAPHIC DESIGN</b> Part Time<br>11: Corporate Image<br>- Corporate stationary;<br>Letterhead, follow-up, business card, comp slip, etc.).   | APR TUE 19 - MAY TUE 17<br><b>PHOTOGRAPHY</b> Part Time<br>7. Nature and Macro Photography<br>Camera<br>Lens<br>Research and preparation  | APR WED 20 - MAY WED 18  | APR THU 21 - MAY THU 19<br><b>GRAPHIC DESIGN</b> Part Time<br>12. Copywriting: Writing text for advertisements, brochures, etc.<br>Plagiarism and The Copyright Act of SA; Legal implications   | APR FRI 22 - MAY FRI 20 | APR SAT 23 - MAY SUN 22<br><b>VISUAL SKILLS SCHOOL PILANESBERG WEEKEND</b><br>Nature and Wildlife photography on location   |  |
| WEEK 4 | APR MON 25 - MAY MON 23<br><b>GRAPHIC DESIGN</b> Part Time<br>13: Design magazine cover<br>Do sketch for photographer; Plan for head-space<br>Feature article<br>Teaser copy<br>Bar code  | APR TUE 26 - MAY TUE 24<br><b>PHOTOGRAPHY</b> Part Time<br>8. Photo journalism (PJ)<br>PJ in theory; nature of PJ, history of PJ, ethics of PJ.<br>PJ in practice; equipment and techniques.  | APR WED 27 - MAY WED 25  | APR THU 28 - MAY THU 26<br><b>GRAPHIC DESIGN</b> Part Time<br>14. Studio Photography<br>Brief from Graphic designer to shoot magazine cover photo.<br>Set props up and manage shoot.  | APR FRI 29 - MAY FRI 27 | APR SAT 30 - MAY SAT 28<br><b>PHOTOGRAPHY</b> Part Time<br>Real world photo journalism at shanty town and shebeens in rural area.   | APR SUN 1 - MAY SUN 29<br><b>VSS CREATIVE WEEKEND</b>  |
|        | APR MON 18 - MAY MON 30<br><b>GRAPHIC DESIGN</b> Part Time<br>15: Digital printing<br>Pre-press magazine advertisement for litho printing; reg marks<br>crop marks<br>File and size to printers spec.<br>Set up a print ready PDF file                  | APR TUE 19 - MAY TUE 31<br><b>PHOTOGRAPHY</b> Part Time<br>9. Multi Model Photography<br>Logistics and planning of a multi model shoot  | APR WED 20 - MAY WED 25  | APR THU 21 - MAY THU 9<br><b>GRAPHIC DESIGN</b> Part Time<br>16: Brochure A4 folded to IDL<br>- different folding methods<br>- text wrapping and linking  | APR FRI 22 - MAY FRI 10 | APR SAT 23 - JUN SAT 4<br><b>PHOTOGRAPHY</b> Part Time<br>New Town<br>Multi model shoot.  | APR SUN 24 - JUN SUN 4<br><b>VSS CREATIVE WEEKEND</b>  |
| WEEK 5 | APR MON 25 - JUN MON 6<br><b>GRAPHIC DESIGN</b> Part Time<br>17: PHOTO RESTORATION<br>Retouch<br>Clone<br>create files and colour   | APR TUE 26 - JUN TUE 7<br><b>PHOTOGRAPHY</b> Part Time<br>10. Art influence on photography<br>creative filters<br>What to hand in;<br>- POE's - Portfolios  | APR WED 27 - JUN WED 1<br><b>GRAPHIC DESIGN</b> Part Time<br>18: Revision<br>ASSIGNMENTS<br>Brief on all assignment<br>What to hand in;<br>- POE's<br>- Portfolios | APR THU 28 - JUN THU 2<br><b>GRAPHIC DESIGN</b> Part Time<br>16: Brochure A4 folded to IDL<br>- different folding methods<br>- text wrapping and linking  | APR FRI 29 - JUN FRI 3  | APR SAT 30 - JUN SAT 11<br><b>PHOTOGRAPHY</b> Part Time<br>Final Studio Shoot. Re-shoot work during course which is not up to standard.                                       | APR SUN 1 - JUN SUN 12<br><b>VSS CREATIVE WEEKEND</b>  |
|        | APR MON 18 - JUN MON 30<br><b>GRAPHIC DESIGN</b> Part Time<br>15: Digital printing<br>Pre-press magazine advertisement for litho printing; reg marks<br>crop marks<br>File and size to printers spec.<br>Set up a print ready PDF file                  | APR TUE 19 - JUN TUE 31<br><b>PHOTOGRAPHY</b> Part Time<br>9. Multi Model Photography<br>Logistics and planning of a multi model shoot  | APR WED 20 - JUN WED 1   | APR THU 21 - JUN THU 9<br><b>GRAPHIC DESIGN</b> Part Time<br>16: Brochure A4 folded to IDL<br>- different folding methods<br>- text wrapping and linking  | APR FRI 22 - JUN FRI 10 | APR SAT 23 - JUN SAT 11<br><b>PHOTOGRAPHY</b> Part Time<br>Final Studio Shoot. Re-shoot work during course which is not up to standard.                                       | APR SUN 24 - JUN SUN 12<br><b>VSS CREATIVE WEEKEND</b> |

**MAY 2016**

|        |  |  |                        |  |                         |   |  |
|--------|--|--|------------------------|--|-------------------------|---|--|
| WEEK 4 | APR MON 25 - MAY MON 2<br><b>GRAPHIC DESIGN</b> Part Time<br>15: Digital printing<br>Pre-press magazine advertisement for litho printing; reg marks<br>crop marks<br>File and size to printers spec.<br>Set up a print ready PDF file  | APR TUE 19 - MAY TUE 31<br><b>PHOTOGRAPHY</b> Part Time<br>9. Multi Model Photography<br>Logistics and planning of a multi model shoot                     | APR WED 20 - MAY WED 1 | APR THU 21 - JUN THU 2<br><b>GRAPHIC DESIGN</b> Part Time<br>16: Brochure A4 folded to IDL<br>- different folding methods<br>- text wrapping and linking | APR FRI 22 - JUN FRI 3  | APR SAT 23 - JUN SAT 11<br><b>PHOTOGRAPHY</b> Part Time<br>Final Studio Shoot. Re-shoot work during course which is not up to standard. | APR SUN 24 - JUN SUN 12<br><b>VSS CREATIVE WEEKEND</b> |
|        | APR MON 18 - MAY MON 30<br><b>GRAPHIC DESIGN</b> Part Time<br>15: Digital printing<br>Pre-press magazine advertisement for litho printing; reg marks<br>crop marks<br>File and size to printers spec.<br>Set up a print ready PDF file | APR TUE 19 - JUN TUE 7<br><b>PHOTOGRAPHY</b> Part Time<br>10. Art influence on photography<br>creative filters<br>What to hand in;<br>- POE's - Portfolios | APR WED 20 - JUN WED 1 | APR THU 21 - JUN THU 9<br><b>GRAPHIC DESIGN</b> Part Time<br>16: Brochure A4 folded to IDL<br>- different folding methods<br>- text wrapping and linking | APR FRI 22 - JUN FRI 10 | APR SAT 23 - JUN SAT 11<br><b>PHOTOGRAPHY</b> Part Time<br>Final Studio Shoot. Re-shoot work during course which is not up to standard. | APR SUN 24 - JUN SUN 12<br><b>VSS CREATIVE WEEKEND</b> |

**JUNE 2016**

|        |  |  |  |  |                         |   |  |
|--------|--|--|--|--|-------------------------|---|--|
| WEEK 8 | APR MON 25 - JUN MON 6<br><b>GRAPHIC DESIGN</b> Part Time<br>17: PHOTO RESTORATION<br>Retouch<br>Clone<br>create files and colour  | APR TUE 26 - JUN TUE 7<br><b>PHOTOGRAPHY</b> Part Time<br>10. Art influence on photography<br>creative filters<br>What to hand in;<br>- POE's - Portfolios | APR WED 27 - JUN WED 1<br><b>GRAPHIC DESIGN</b> Part Time<br>18: Revision<br>ASSIGNMENTS<br>Brief on all assignment<br>What to hand in;<br>- POE's<br>- Portfolios | APR THU 28 - JUN THU 2<br><b>GRAPHIC DESIGN</b> Part Time<br>16: Brochure A4 folded to IDL<br>- different folding methods<br>- text wrapping and linking | APR FRI 29 - JUN FRI 3  | APR SAT 30 - JUN SAT 11<br><b>PHOTOGRAPHY</b> Part Time<br>Final Studio Shoot. Re-shoot work during course which is not up to standard. | APR SUN 1 - JUN SUN 12<br><b>VSS CREATIVE WEEKEND</b>  |
|        | APR MON 18 - JUN MON 30<br><b>GRAPHIC DESIGN</b> Part Time<br>15: Digital printing<br>Pre-press magazine advertisement for litho printing; reg marks<br>crop marks<br>File and size to printers spec.<br>Set up a print ready PDF file | APR TUE 19 - JUN TUE 31<br><b>PHOTOGRAPHY</b> Part Time<br>9. Multi Model Photography<br>Logistics and planning of a multi model shoot                     | APR WED 20 - JUN WED 1   | APR THU 21 - JUN THU 9<br><b>GRAPHIC DESIGN</b> Part Time<br>16: Brochure A4 folded to IDL<br>- different folding methods<br>- text wrapping and linking | APR FRI 22 - JUN FRI 10 | APR SAT 23 - JUN SAT 11<br><b>PHOTOGRAPHY</b> Part Time<br>Final Studio Shoot. Re-shoot work during course which is not up to standard. | APR SUN 24 - JUN SUN 12<br><b>VSS CREATIVE WEEKEND</b> |

**WEEK 10** 13 JUNE - 21 JULY  
 Prepare portfolios. Mount work for presentation and exhibition- arrange times with VSS finishing (mounting) facility for guidance



**VSS Creative** proposed 22 day (North Cape & Namibia) student budget adventure trip. 25 June - 16 July



**JULY 2016**

|   |            |            |            |            |                                    |            |
|---|------------|------------|------------|------------|------------------------------------|------------|
| JUL MON 18  | JUL TUE 19 | JUL WED 20 | JUL THU 21 | JUL FRI 22 | JUL SAT 23                         | JUL SUN 24 |
| <b>VSS PHOTO SCHOOL HAND IN INTENSIVE PHOTO COURSE POE's</b>    |            |            |            |            | <b>VSS PHOTO SCHOOL EXHIBITION</b> |            |
| <b>VSS ART SCHOOL HAND IN GRAPHIC DESIGN PROJECTS AND EXAMS</b> |            |            |            |            | <b>VSS ART SCHOOL EXHIBITION</b>   |            |

**JULY 2016**

|        |   |  |            |   |            |            |  |
|--------|---|--|------------|---|------------|------------|--|
| WEEK 1 | JUL MON 18  | JUL TUE 19   | JUL WED 20 | JUL THU 21  | JUL FRI 22 | JUL SAT 23 | JUL SUN 24   |
|        | <b>GRAPHIC DESIGN</b> Part Time<br>REGISTRATION<br>1: VISUAL CONCEPTS<br>COLOUR CONCEPTS  | <b>PHOTOGRAPHY</b> Part Time<br>2. Fundamentals of photography<br>Basic photo science, light, and exposure - the Golden Formula.<br>Self study: Research samples and applications of pinhole photography.  |            | <b>GRAPHIC DESIGN</b> Part Time<br>2: CorelDraw (CDR) desktop<br>- Launch CDR application<br>- Layout of CDR work space<br>- Customise workspace<br>- Most common tools & toolbars<br><br>- Create a vector image in CDR.<br>Assignment: Word Play. |            |            | <b>PHOTOGRAPHY</b> Part Time<br>Set up and take pinhole photo, develop film and make contact print in darkroom.  |
| WEEK 2 | JUL MON 25  | JUL TUE 26   | JUL WED 27 | JUL THU 28  | JUL FRI 29 | JUL SAT 30 | JUL SUN 31   |
|        | <b>GRAPHIC DESIGN</b> Part Time<br>3: The Design Brief<br>- The client brief<br>- The creative brief<br>- The deadline<br>- Interpretation of brief<br>- Deliverables required<br>- Time frames and schedules<br>- Developing the concept | <b>PHOTOGRAPHY</b> Part Time<br>3. The digital camera<br>Key DSLR camera features. Buttons and settings.<br>Exposure - speed vs aperture.<br>Self study: Research Range-finder cameras versus SLR cameras. |            | <b>GRAPHIC DESIGN</b> Part Time<br>4: Fonts<br>Customise your Desktop<br>- Install Fonts<br>- Font types and uses.<br>Assignment: Design a calligraphy font and write name with this font (ink on paper)  |            |            | <b>PHOTOGRAPHY</b> Part Time<br><br><b>VISUAL SKILLS SCHOOL BOTSHABELO WEEKEND</b><br>Available light photography on location. Control exposure using grey card. (Initiation ceremony) |

**AUGUST**

|        |  |  |            |  |            |            |  |
|--------|--|--|------------|--|------------|------------|--|
| WEEK 3 | AUG MON 1  | AUG TUE 2  | AUG WED 3  | AUG THU 4  | AUG FRI 5  | AUG SAT 5  | AUG SUN 7  |
|        | <b>GRAPHIC DESIGN</b> Part Time<br>5: Vector vs Bitmap<br>- Understand file extensions<br>- Scanners and scan<br>- Photopaint desktop<br>Assignment: Scan and trace basic font line duplicate weld and create symmetrical font alphabet. | <b>PHOTOGRAPHY</b> Part Time<br>4. Lens technology & technique<br>All about lenses:<br>Lens characteristics and selection.<br>Depth of field.<br>Self study: Watch "National Geography- The Photographers" discuss a photographer/genre in a written assignment. |            | <b>GRAPHIC DESIGN</b> Part Time<br>6: Advanced tracing<br>- Using contours<br>- Various fill procedures<br>- Line and outline<br>- Combine<br>- Control Layers<br>Assignment: Trace intricate bitmap design. |            |            | <b>PHOTOGRAPHY</b> Part Time<br>Introduction to Adobe Photoshop Lightroom<br><br>Workflow<br>File formats<br>Editing<br>Export |
| WEEK 4 | AUG MON 8  | AUG TUE 9  | AUG WED 10 | AUG THU 11   | AUG FRI 12 | AUG SAT 13 | AUG SUN 14   |
|        | <b>GRAPHIC DESIGN</b> Part Time<br>7: Photo Paint<br>- Editing scans<br>- Creating objects with masks<br>- Editing new objects<br>- Transfer images (cross platform)   | <b>PHOTOGRAPHY</b> Part Time<br>5. Electronic flash<br>On-Camera Flashes and Studio flashes, applications and science.<br>Self study: Compare flash and available light photography; advantages and disadvantages.   |            | <b>GRAPHIC DESIGN</b> Part Time<br>8: Photo Paint<br>Multi imaging<br>Working with; layers<br>feather<br>filters<br>opacity  |            |            | <b>PHOTOGRAPHY</b> Part Time<br>Studio Portrait Photography<br><br>the 5 basic light positions                                 |
| WEEK 5 | AUG MON 15   | AUG TUE 16   | AUG WED 17 | AUG THU 18   | AUG FRI 19 | AUG SAT 20 | AUG SUN 21   |
|        | <b>GRAPHIC DESIGN</b> Part Time<br>9: Printing & Printing Processes<br>- Printing Processes;<br>Digital versus litho printing<br>bleed sizes<br>folding<br>Die cutting<br>embossing<br>foiling   | <b>PHOTOGRAPHY</b> Part Time<br>6. Table Top Photography<br>High speed flash photography. Strobos and freezing image<br>Front (1st) curtain sync<br>Rear (2nd) curtain sync  |            | <b>GRAPHIC DESIGN</b> Part Time<br>10: CD cover design<br>Create double CD artwork cover<br>booklet<br>tray inlay<br>cliche<br>using industry standard specks, indicating folds and trims.                   |            |            | <b>PHOTOGRAPHY</b> Part Time<br>Studio Table Top Photography<br>Black line<br>White line<br>Food photography                   |

**AUGUST MON 22 - SEPTEMBER SUN 4**



Photographic Society of South Africa National Congress - VSS Lecturers and students assist at this iconic congress - Club Mykonos Langebaan Cape. Trip includes visiting Cape Town (Water Front) camping at Tietiesbaai and 2 days at Nieu-Bethesda for a photographic bliss.



**SEPTEMBER**

|        |   |   |  |   |            |            |   |
|--------|---|---|--|---|------------|------------|---|
| WEEK 6 | SEP MON 5   | SEP TUE 6   | SEP WED 7  | SEP THU 8   | SEP FRI 9  | SEP SAT 10 | SEP SUN 11  |
|        | <b>GRAPHIC DESIGN</b> Part Time<br>11: Corporate Image<br>- Corporate stationary; Letterhead, follow-up, business card, comp slip, etc.).   | <b>PHOTOGRAPHY</b> Part Time<br>7. Nature and Macro Photography<br>Camera<br>Lens<br>Research and preparation   |  | <b>GRAPHIC DESIGN</b> Part Time<br>12. Copywriting: Writing text for advertisements, brochures, etc. Plagiarism and The Copyright Act of SA; Legal implications |            |            | <b>PHOTOGRAPHY</b> Part Time<br><br><b>VISUAL SKILLS SCHOOL MAREKELE WEEKEND</b><br>Nature and Wildlife photography on location |
| WEEK 7 | SEP MON 12  | SEP TUE 13  | SEP WED 14   | SEP THU 15  | SEP FRI 16 | SEP SAT 17 | SEP SUN 18  |
|        | <b>GRAPHIC DESIGN</b> Part Time<br>13: Design magazine cover<br>Do sketch for photographer; Plan for head-space<br>Feature article<br>Teaser copy<br>Bar code   | <b>PHOTOGRAPHY</b> Part Time<br>8. Photo journalism (PJ)<br>PJ in theory; nature of PJ, history of PJ, ethics of PJ.<br><br>PJ in practice; equipment and techniques. |  | <b>GRAPHIC DESIGN</b> Part Time<br>14. Studio Photography<br>Brief from Graphic designer to shoot magazine cover photo.<br><br>Set props up and manage shoot.   |            |            | <b>PHOTOGRAPHY</b> Part Time<br>Real world photo journalism at shanty town and shebeens in rural area.                          |
| WEEK 8 | SEP MON 19  | SEP TUE 20  | SEP WED 21   | SEP THU 22  | SEP FRI 23 | SEP SAT 24 | SEP SUN 25  |
|        | <b>GRAPHIC DESIGN</b> Part Time<br>15: Digital printing<br>Pre-press magazine advertisement for litho printing; reg marks<br>crop marks<br>File and size to printers spec.<br>Set up a print ready PDF file | <b>PHOTOGRAPHY</b> Part Time<br>9. Multi Model Photography<br>Logistics and planning of a multi model shoot   |  | <b>GRAPHIC DESIGN</b> Part Time<br>16: Brochure A4 folded to IDL<br>- different folding methods<br>- text wrapping and linking                                  |            |            | <b>PHOTOGRAPHY</b> Part Time<br>New Town<br>Multi model shoot.  |
| WEEK 9 | SEP MON 26  | SEP TUE 27  | SEP WED 28   | SEP THU 29  | SEP FRI 30 | OCT SAT 1  | OCT SUN 2   |
|        | <b>GRAPHIC DESIGN</b> Part Time<br>17: PHOTO RESTORATION<br>Retouch<br>Clone<br>create files and colour   | <b>PHOTOGRAPHY</b> Part Time<br>10. Art influence on photography<br>creative filters<br><br>What to hand in;<br>- POE's - Portfolios                                  | <b>GRAPHIC DESIGN</b> Part Time<br>18: Revision<br>ASSIGNMENTS<br>Brief on all assignment<br>What to hand in;<br>- POE's<br>- Portfolios |   |            |            | <b>PHOTOGRAPHY</b> Part Time<br>Final Studio Shoot. Re-shoot work during course which is not up to standard.                    |

**WEEK 10** 3 OCTOBER - 14 OCTOBER  
 Prepare portfolios. Mount work for presentation and exhibition- arrange times with VSS finishing (mounting) facility for guidance

**OCTOBER 2016**

|   |            |            |            |            |  |            |
|---|------------|------------|------------|------------|--|------------|
| OCT MON 10  | OCT TUE 11 | OCT WED 12 | OCT THU 13 | OCT FRI 14 | OCT SAT 15   | OCT SUN 16 |
| <b>VSS PHOTO SCHOOL</b><br><b>HAND IN INTENSIVE PHOTO COURSE POE's</b><br><b>VSS ART SCHOOL</b><br><b>HAND IN GRAPHIC DESIGN PROJECTS AND EXAMS</b> |            |            |            |            | <b>VSS PHOTO SCHOOL</b><br><b>EXHIBITION</b><br><b>VSS ART SCHOOL</b><br><b>EXHIBITION</b> |            |

**OCTOBER 2016**

|        |   |  |   |   |                   |  |   |
|--------|---|--|---|---|-------------------|--|---|
| WEEK 1 | <b>OCT MON 10</b><br>GRAPHIC DESIGN Part Time<br>REGISTRATION<br>1: VISUAL CONCEPTS<br>COLOUR CONCEPTS  | <b>OCT TUE 11</b><br>PHOTOGRAPHY Part Time<br>2. Fundamentals of photography<br>Basic photo science, light, and exposure - the Golden Formula.<br>Self study: Research samples and applications of pinhole photography.                                | <b>OCT WED 12</b>   | <b>OCT THU 13</b><br>GRAPHIC DESIGN Part Time<br>2: CorelDraw (CDR) desktop<br>- Launch CDR application<br>- Layout of CDR work space<br>- Customise workspace<br>- Most common tools & toolbars<br>- Create a vector image in CDR.<br>Assignment: Word Play. | <b>OCT FRI 14</b> | <b>OCT SAT 15</b><br>PHOTOGRAPHY Part Time<br>Set up and take pinhole photo, develop film and make contact print in darkroom.  | <b>OCT SUN 16</b><br>VSS CREATIVE WEEKEND |
|        | <b>OCT MON 17</b><br>GRAPHIC DESIGN Part Time<br>3: The Design Brief<br>- The client brief<br>- The creative brief<br>- The deadline<br>- Interpretation of brief<br>- Deliverables required<br>- Time frames and schedules<br>- Developing the concept | <b>OCT TUE 18</b><br>PHOTOGRAPHY Part Time<br>3. The digital camera<br>Key DSLR camera features. Buttons and settings. Exposure - speed vs aperture. Self study: Research Range-finder cameras versus SLR cameras.                                     | <b>OCT WED 19</b>   | <b>OCT THU 20</b><br>GRAPHIC DESIGN Part Time<br>4: Fonts<br>Customise your Desktop<br>- Install Fonts<br>- Font types and uses.<br>Assignment: Design a calligraphy font and write name with this font (ink on paper)  | <b>OCT FRI 21</b> | <b>OCT SAT 22</b><br>PHOTOGRAPHY Part Time<br><b>VISUAL SKILLS SCHOOL BOTSHABELO WEEKEND</b><br>Available light photography on location. Control exposure using grey card. (Initiation ceremony) |   |
| WEEK 3 | <b>OCT MON 24</b>   | <b>OCT TUE 25</b><br>GRAPHIC DESIGN Part Time<br>5: Vector vs Bitmap<br>- Understand file extensions<br>- Scanners and scan<br>- Photopaint desktop<br>Assignment: Scan and trace basic font line duplicate weld and create symmetrical font alphabet. | <b>OCT WED 26</b><br>PHOTOGRAPHY Part Time<br>4. Lens technology & technique<br>All about lenses: Lens characteristics and selection. Depth of field. Self study: Watch "National Geography- The Photographers" discuss a photographer/genre in a written assignment. | <b>OCT THU 27</b><br>GRAPHIC DESIGN Part Time<br>6: Advanced tracing<br>- Using contours<br>- Various fill procedures<br>- Line and outline<br>- Combine<br>- Control Layers<br>Assignment: Trace intricate bitmap design.                                    | <b>OCT FRI 28</b> | <b>OCT SAT 29</b><br>PHOTOGRAPHY Part Time<br>Introduction to Adobe Photoshop Lightroom<br>Workflow<br>File formats<br>Editing<br>Export   | <b>OCT SUN 30</b><br>VSS CREATIVE WEEKEND |
|        | <b>OCT MON 31</b><br>GRAPHIC DESIGN Part Time<br>7: Photo Paint<br>- Editing scans<br>- Creating objects with masks<br>- Editing new objects<br>- Transfer images (cross platform)  | <b>NOVEMBER 2016</b>   |   |   |                   |  |   |

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|--------|--|--|--|---|---|--|---|-------------------|
| WEEK 4 | <b>NOV TUE 1</b><br>PHOTOGRAPHY Part Time<br>5. Electronic flash<br>On-Camera Flashes and Studio flashes, applications and science. Self study: Compare flash and available light photography; advantages and disadvantages. | <b>NOV WED 2</b>   | <b>NOV THU 3</b><br>GRAPHIC DESIGN Part Time<br>8: Photo Paint<br>Multi imaging<br>Working with; layers<br>feather<br>filters<br>opacity | <b>NOV FRI 4</b>  | <b>NOV SAT 5</b><br>PHOTOGRAPHY Part Time<br>Studio Portrait Photography<br>the 5 basic light positions | <b>NOV SUN 6</b><br>VSS CREATIVE WEEKEND   |   |                   |
|        | <b>NOV MON 7</b><br>GRAPHIC DESIGN Part Time<br>9: Printing & Printing Processes<br>- Printing Processes;<br>Digital versus litho printing<br>bleed sizes<br>folding<br>Die cutting<br>embossing<br>foiling                  | <b>NOV TUE 8</b><br>PHOTOGRAPHY Part Time<br>6. Table Top Photography<br>High speed flash photography. Strobes and freezing image<br>Front (1st) curtain sync<br>Rear (2nd) curtain sync | <b>NOV WED 9</b>   | <b>NOV THU 10</b><br>GRAPHIC DESIGN Part Time<br>10: CD cover design<br>Create double CD artwork<br>cover<br>booklet<br>tray inlay<br>cliche<br>using industry standard specks, indicating folds and trims. | <b>NOV FRI 11</b>   | <b>NOV SAT 12</b><br>PHOTOGRAPHY Part Time<br>Studio Table Top Photography<br>Black line<br>White line<br>Food photography                   | <b>NOV SUN 13</b><br>VSS CREATIVE WEEKEND |                   |
| WEEK 6 | <b>NOV MON 14</b><br>GRAPHIC DESIGN Part Time<br>11: Corporate Image<br>- Corporate stationary; Letterhead, follow-up, business card, comp slip, etc.).  | <b>NOV TUE 15</b><br>PHOTOGRAPHY Part Time<br>7. Nature and Macro Photography<br>Camera<br>Lens<br>Research and preparation  | <b>NOV WED 16</b>  | <b>NOV THU 17</b><br>GRAPHIC DESIGN Part Time<br>12. Copywriting: Writing text for advertisements, brochures, etc. Plagiarism and The Copyright Act of SA; Legal implications                               | <b>NOV FRI 18</b>   | <b>NOV SAT 19</b><br>PHOTOGRAPHY Part Time<br><b>VISUAL SKILLS SCHOOL PILANESBERG WEEKEND</b><br>Nature and Wildlife photography on location |   | <b>NOV SUN 20</b> |
|        | <b>NOV MON 21</b><br>GRAPHIC DESIGN Part Time<br>13: Design magazine cover<br>Do sketch for photographer; Plan for head-space<br>Feature article<br>Teaser copy<br>Bar code  | <b>NOV TUE 22</b><br>PHOTOGRAPHY Part Time<br>8. Photo journalism (PJ)<br>PJ in theory; nature of PJ, history of PJ, ethics of PJ.<br>PJ in practice; equipment and techniques.          | <b>NOV WED 23</b>  | <b>NOV THU 24</b><br>GRAPHIC DESIGN Part Time<br>14. Studio Photography<br>Brief from Graphic designer to shoot magazine cover photo.<br>Set props up and manage shoot.                                     | <b>NOV FRI 25</b>   | <b>NOV SAT 26</b><br>PHOTOGRAPHY Part Time<br>Real world photo journalism at shanty town and shebeens in rural area.                         | <b>NOV SUN 27</b><br>VSS CREATIVE WEEKEND |                   |

**DECEMBER 2016**

|        |   |   |   |   |                  |   |   |
|--------|---|---|---|---|------------------|---|---|
| WEEK 8 | <b>DEC MON 28</b><br>GRAPHIC DESIGN Part Time<br>15: Digital printing<br>Pre-press magazine advertisement for litho printing; reg marks<br>crop marks<br>File and size to printers spec.<br>Set up a print ready PDF file | <b>DEC TUE 29</b><br>PHOTOGRAPHY Part Time<br>9. Multi Model Photography<br>Logistics and planning of a multi model shoot                     | <b>NOV WED 30</b>   | <b>DEC THU 1</b><br>GRAPHIC DESIGN Part Time<br>16: Brochure A4 folded to IDL<br>- different folding methods<br>- text wrapping and linking | <b>DEC FRI 2</b> | <b>DEC SAT 3</b><br>PHOTOGRAPHY Part Time<br>New Town<br>Multi model shoot.   | <b>DEC SUN 4</b><br>VSS CREATIVE WEEKEND  |
|        | <b>DEC MON 5</b><br>GRAPHIC DESIGN Part Time<br>17: PHOTO RESTORATION<br>Retouch<br>Clone<br>create<br>files and colour   | <b>DEC TUE 6</b><br>PHOTOGRAPHY Part Time<br>10. Art influence on photography<br>creative filters<br>What to hand in;<br>- POE's - Portfolios | <b>DEC WED 7</b><br>GRAPHIC DESIGN Part Time<br>18: Revision<br>ASSIGNMENTS<br>Brief on all assignment<br>What to hand in;<br>- POE's<br>- Portfolios | <b>DEC THU 8</b>  | <b>DEC FRI 9</b> | <b>DEC SAT 10</b><br>PHOTOGRAPHY Part Time<br>Final Studio Shoot.<br>Re-shoot work during course which is not up to standard. | <b>DEC SUN 11</b><br>VSS CREATIVE WEEKEND |

**WEEK 10** 13 JUNE - 21 JULY  
 Prepare portfolios. Mount work for presentation and exhibition- arrange times with VSS finishing (mounting) facility for guidance

**JANUARY 2017**

|   |                   |                   |                   |                   |                                |                   |
|---|-------------------|-------------------|-------------------|-------------------|--------------------------------|-------------------|
| <b>JAN MON 15</b>   | <b>JAN TUE 16</b> | <b>JAN WED 17</b> | <b>JAN THU 18</b> | <b>JAN FRI 19</b> | <b>JAN SAT 20</b>              | <b>JAN SUN 21</b> |
| VSS PHOTO SCHOOL<br>HAND IN INTENSIVE PHOTO COURSE POE's    |                   |                   |                   |                   | VSS PHOTO SCHOOL<br>EXHIBITION |                   |
| VSS ART SCHOOL<br>HAND IN GRAPHIC DESIGN PROJECTS AND EXAMS |                   |                   |                   |                   | VSS ART SCHOOL<br>EXHIBITION   |                   |